



August 28, 2020

Transportation Covid-19 Protocol

From: Hifko, Patricia – Director of Transportation

Dear Parents and Guardians,

Please see below the Transportation Department Covid-19 Protocol

- Transportation staff should meet at the bottom step of the bus to conduct a thermal temperature check for each student before boarding the bus. Wheelchair bound students thermal temperature will be checked prior to boarding the lift. A daily log will be kept for each student. Any student exhibiting a temperature of 100.4 or higher will not be permitted to board the bus.
- Backup batteries will be supplied to each route to ensure proper thermal checks.
- Transportation staff should meet at the bottom step of the bus to lightly sanitize each student's hands before entering in the morning. Wheelchair bound students hands will be lightly sanitized prior to boarding the lift.
- Parent/Guardian will not be permitted to board the bus at any time unless there is an emergency.
- If a parent/guardian becomes argumentative at the bus, the driver should contact base and base will direct the concern to a supervisor. The supervisor on duty will contact the parent directly to help resolve the conflict.
- Buses frequently touched surfaces (e.g., surfaces in the driver's cockpit, hard seats, arm rests, door handles, seat belt buckles, light and air controls, doors and windows, and grab handles) will be cleaned and disinfected after each run (school drop-off). Transportation director has allotted additional time in between runs (schools) to allow for proper cleaning and disinfecting of the buses. The drivers "student check" will serve as an electronic verification that the bus has been properly cleaned and disinfected.
- Transportation staff will be required to wear a facial covering, if medically feasible, while transporting students.
- Transportation staff transporting any medically fragile student(s) who require medical attention on the bus should wear **both** a mask and face shield to medically assist student(s).
- Disposable plastic gowns may be provided upon request.
- Students in grade 6 – 12, if feasible, should wear a mask on the bus as tolerated.
- Bus runs have been designed to arrive and depart each school on a staggered schedule when necessary.
- Transportation staff will bring empty sanitizer and disinfectant bottles into the transportation department after their AM routes, or at the end of the day. The office staff will replace the empty container(s) with a full one, in the same location, before the next scheduled route time. Both sanitizer and disinfectant will be provided to the transportation department by the operations director and properly labeled.
- The maintenance department will sanitize the buses daily at the end of the day.
- The Transportation Department staff will be required to complete the "Daily Self-Check" and have a thermal check each day prior to starting their day. All Transportation staff must wear a facial covering.
- MISD website address: <https://www.misd.net/index.html>